

CODE OF CONDUCT

The State of Hawaii and the County of Maui Film Office appreciates your cooperation in upholding the Code of Conduct while filming in the state of Hawaii. Please call this office, or the appropriate county office, if you have any questions.

Hawaii Film Office, State of Hawaii	(808) 586-2570 Honolulu
Oahu Film Office, City & County of Honolulu	(808) 527-6108 Honolulu
Kauai Film Commission, County of Kauai	(808) 241-6390 Lihue
Dept. of Research & Dev. County of Hawaii	(808) 961-8366 Hilo
Maui Film Office, County of Maui	(808) 270-7415 Wailuku

1. When filming in a neighborhood or business district, proper notification is to be provided to each merchant or neighbor who is directly affected by the company (this includes parking, base camp, and meal areas). The filming notice should include:

- * name of company
- * name of production
- * kind of production (eg. feature film, television series, commercial, etc.)
- * type of activity and duration (times, dates, number of days, including prep and strike)
- * company contact (first assistant director, unit production manager, location manager)

This Code of Conduct should be attached to the filming notification which is distributed to the neighborhood.

2. Productions vehicles arriving on location in or near a residential neighborhood should enter the areas at a time no earlier than that stipulated in the permit, and park one by one, turning off engines as soon as possible. Cast and crew shall observe designated parking areas.

3. Production passes identifying the crew are recommended. If issued, every member of the crew shall wear it while at the location.

4. The removal, moving or towing of the public's vehicles is prohibited without the express permission of the municipal jurisdiction or the owner of the vehicle.

5. Do not park production vehicles in, or block driveways without the express permission of the municipal jurisdiction or driveway owner.

6. Cast and crew meals shall be confined to the areas designated in the location agreement or permit. Individuals shall eat within their designated meal area, during scheduled crew meals. All trash must be disposed of properly upon completion of the